

Board Meeting Agenda/Minutes

7:00 pm, Thursday, Jan 16, 2025, at Gatehouse-Rm 4300, Merrifield, Va

Call to Order – Tim Thompson, President

Venue changed to Rm. 4050.

Old Business –

1. Approve prior minutes – October 10, 2024 and November 21, 2024 (deferred)
Recording Secretary on travel
2. Treasurer report – Jeff Parnes, Treasurer (Attached)
3. Website merger

First motion: From no later than 1 April 2025, the legacy website (fcfca.org) is to be used only as an archive of content dating from 2022 or earlier and will not be updated. The landing page will include a prominent notice that the Federation has transitioned to a new website and will include a link. Beginning immediately, the officers, Board, and committees will identify FairfaxFederation.org <https://www.fairfaxfederation.org/> exclusively as the Federation's website in all communications. The domain name registration for FairfaxFederation.org will be transferred to the Federation without delay. The Federation will bear the cost associated with the transfer, as well as costs for registering the domain name going forward.

Motion introduced by S. Kovach Shulman and seconded by D. Fitzgerald.

Discussion: Parnes registered the Federation domain as sub-domain of the Parnes website. Transfer of domain name and registration with anticipated cost: \$18/year.

Vote: All members present voted for the motion. The motion carried.

Second motion: The Federation expresses its appreciation and gratitude for Jeff Parnes's many years of service maintaining the Federation's original website.

Motions introduced by S. Kovach Shulman and seconded by D. Fitzgerald.

Discussion: Recommend any Federation archival material be provided to the Virginia Room, City of Fairfax Regional Library.

Vote: All members present voted for the motion. The motion carried.

4. COY Banquet update

Motion: COY event must be revenue positive.

Motion introduced by N. Trainer and M. Jameson.

Discussion: Perhaps difficult to achieve without collection of dues for several years. Consider Celebrate Fairfax as a venue. Mission is to promote the county. Location: Tyson's Corner. <https://celebratefairfax.org/calendar/>

Motions introduced by P. Smaldore and seconded by S. Kovach Shulman

Vote: Ten members present voted for the motion. Two members voted against.
The motion carried.

Motion: Board suggestion and guidance to the COY Committee to 'cap' the COY event cost at \$4,000. Motion introduced by N. Trainer and seconded by M. Jameson.

Discussion: Cap determined by calculating an estimated \$75 per 75 attendees. The calculated amount of \$75 for 75 attendees is \$5,625. Need to limit free attendees to awardees + one. Need line item for the COY in the next budget and prepare timeline of COY event milestones.

Vote: Ten members present voted for the motion. Two members voted against.
The motion carried.

New Business –

5. Change Time Period for Paying Federation Membership Dues

S. Kovach Shulman and M. Jameson have extensively reviewed the membership rosters and are developing approaches to re-engage lapsed members including announcement of new members and development of a new member Welcome Letter. Currently there are several, 7 or 8 positions, on County Boards reserved for the Federation. At present, four committees are active. M. Jameson holds 2 committee positions. Other positions could be filled by interested members. The Board requires all committee chairs serving at the behest of the Federations should update the Board on a regular cadence about Committee activities. **T. Thompson to review open Federation County Board positions.**

Motion: Amend Bylaws from fiscal year for dues to calendar year (Section 4, Article 3). Motion introduced by M. Jameson to reduce the organization's accounting burden by changing dues payment from July 1 to June 30 to calendar year, January to December.

The Board cannot amend Bylaws by motion. Therefore, Motion was amended to send notice of request for change of dues timeframe to Bylaws Committee. Membership to vote with 30 days written notice on proposed Bylaws changes at the May 2025 meeting.

Discussion: There is a benefit to a clean audit statement. The Federation files IRS Form 990 as a 501 (c) (4) Form 990 provides the public with financial information about nonprofit organizations. What is the benefit of joining the Federation if an association belongs to the district organization? Federation benefits include: 1. Voting, 2. Contribution to the legislative issues package. 3. Ability for associations to coordinate across districts. Who are the Bylaws committee: B. Barfield, T. Thompson, K. Ward, E. Young, L. Whittenburg, M. Crawford.

Vote: All members present voted for the motion. The motion carried.

6. County sanitation department changes. Information distributed to membership
<https://www.ffxnow.com/2024/12/12/fairfax-county-to-begin-major-overhaul-of-waste-collection-system-next-year/>

7. Comprehensive High School Boundary Study (deferred)
8. Northern Virginia Senior Softball. Recommendation to publish info on website
9. Newly Proposed Voucher Reimbursement for Personal Expenses (template attached)
Voucher for reimbursement is intended to be pre-approved prior to distribution of Federation funds.
10. Fairfax County predicts a \$292.7M budget shortfall. Potentially a \$900 tax increase across the County. Federation Budget Committee meeting on County budget recommendations, March 8, 2025.

District Council Reports –

Braddock – Mike Perel (absent)

Franconia - **Need Representative**

Mason - Mark Crawford: 4 home invasions in the Lake Barcroft area. Plan to contact FCPD Crime Prevention Officer for Mason District for community crime preparedness.

Mount Vernon - Marty Sanchez-Lowery. Present: nothing to report.

Providence – **Need Representative**

Springfield - Jim Kirkpatrick (absent)

Sully – Lewis Grimm (excused)

Committee Reports:

Website Committee: Objective to update website to remain invigorated and ‘fresh’ (timely).

Discussion: Federation Facebook Page. All board chairs are asked to update the information describing what their committee does and send to C. Hannagan at xarlot@gmail.com to post on the Federation website on or before Tuesday, April 1, 2025. Board expressed interest in collaboration on legislative issues with regional association management companies. Limited number of management companies in the Fairfax area. Potential legislative alignment in the approach to insurance coverage, availability, and ADU: Alternative Dwelling Units. Suggestion to contact CAI: Community Association Institute (Amy Kesler). [CAI | Community Associations Institute](#)

URGENT response needed to revise SB1270 legislation.

<https://legiscan.com/VA/text/SB1270/id/3048824>. Federation response being drafted for distribution to VA General Assembly sponsor Senator Hackworth. **Recommend** President Thompson email membership about results of recent legislative trip to Richmond, 1/15/25

Environment Committee: Plan to focus on actionable objectives in lieu of publishing from the Federal Register.

Education Committee: An ‘Educate Fairfax’ letter written by Lynette Henry, PhD is ready for publication with Federation introduction. Educate Fairfax is the nonprofit education foundation for Fairfax County Public Schools

Patient Safety Committee: Patrick Smaldore has reached 10 years of Federation membership.



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Summary of Action Items –

Next Meetings –

Next Membership meeting: Jan 23, 2025 7pm– Gatehouse Café, Merrifield Va

Next Board Meeting: Feb 20, 2025 Rm 4300 Gatehouse Merrifield, Va

Board Meeting: 3rd Thursday every month

Membership meeting: 4th Thursday every month

Adjourn: 8:50 PM

Recorded by:

Attachments:

1. List of Board Members, as of Aug 2024
2. Treasurer's Report
3. Various Committee & Officer Reports (pending)
4. Budgetary Outline for 2025 COY Banquet (pending TBD venue choice)

Attachment 1 - Board Members, as of January 16, 2025

Board Member	Attend	District Council Rep.	Standing or Support Committee Position	Elected Position
(vacant)			Citizen Association Services	
(vacant)			Audit	
(vacant)				
Alex Vassalotti			Environment (PENDING)	
Annmarie Swope			Education, SBAAP Adv Cmty	
Anna Dixon	X			
Bill Barfield			Legislation, COY, By-Laws	Recording Sec, Past President, Past 2 nd VP
Cary Campbell			Transportation	
Charlotte Hannagan	X		Webmaster	
Dave Fitzgerald	X		Environmental	
David Edelman			Budget	
Dennis Hays			Library	
Doug Birnie	X		Human Services	
Gabe Goldberg	Regrets		Public Safety	
Jeff Parnes			Transportation, Resolutions, Finance, Webmaster	Treasurer
Jim Kirkpatrick		Springfield		
John Jennison			Representative to SCC	Past President
Kathy Kaplan			Library (PENDING)	
Lewis Grimm	Regrets	Sully		
Luann Whittenburg	X			Corresponding Sec.
Mark Crawford	X	Mason		
Marty Sanchez-Lowery	X	Mt. Vernon		
Matt Bell			Land Use	
Mike Fuard			CitizenAssocSvcs (PENDING)	
Mike Perel		Braddock	Human Services	
Morgan Jameson	X		Membership	1 st Vice President
Nancy Trainer	X		Education	
Patrick Smaldore	X		Public Safety	
Sridhar Ganesan			COY, Nominating	Past President
Sue Kovach Shuman	X		Mantua CA	2 nd Vice President
Tim Thompson	X		Budget, Legislation	President, Past Pres.



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Attachment 2. Treasurer's Report

Here are links to the January treasurer's reports

http://www.fcfca.org/treasurer/20250116_FederationFinancialReports.pdf

http://www.fcfca.org/treasurer/20250116_FederationFinancialReports.xlsx

In summary there's been no change since the last report except for 5 cents in interest.

Our account balance is \$6,290.04