



<http://www.FairfaxFederation.org>

P.O. Box 3913, Merrifield, VA 22116-3913

## Board Meeting Minutes

July 26, 2018

**Final**

Approved September 13, 2018

The monthly meeting of the Board of the Fairfax County Federation of Citizens Associations was called to order by President Barfield at 7:42 p.m. at the Dunn Loring Center.

Eight board members attended. Eight constitute a quorum.

Board Member	Present	District Council Representative	Committee Chair/Co-chair	Other Board Position
Bill Barfield	x		Legislation	President
Monica Billger			Environment	
John Birch		Mason		
Leslie Braun	x			Treasurer
Karen Campblin			Land Use, Transportation	
Daniela Cockayne			Public Safety	
Karen Conchar			Land Use	
Matt Dunne				1 <sup>st</sup> Vice President
David Edelman			Budget	
Dennis Hays	x		Library (special)	
Don Hinman			Citizen Association Services	
Morgan Jameson			Human Services	
Kathy Kaplan			Library (special)	
Cherie Lejeune			Human Services	
Alejandro Mattiuzzo				2 <sup>nd</sup> Vice President
Jeff Parnes	x	Sully	Resolutions, Transportation	Webmaster
Ed Saperstein			Education	
Sue Shuman	x		Citizen Association Services	
Pete Sitnik	x	Mount Vernon		
Patrick Smaldore	x		Public Safety	
Tim Thompson			Legislation	Past President
Nancy Trainer			Education	
Flint Webb	x	Providence	Environment	Recording Secretary
Ed Wyse		Springfield		
Erika Yalowitz				Corresponding Secretary
(vacant)		Braddock		
(vacant)		Lee		
(vacant)			Nominating	
(vacant)				Newsletter Editor

### ADMINISTRATION:

**Board Meeting Minutes – Discussion and approval** of the minutes of the April Board meeting were deferred to the August meeting.

**Items Discussed –**

**Fairfax County urban design initiative** - Pete brought up the issue. The Urban design Draft of Book 1 is out for public review. Book 1 includes all the current land use documents. Book 2 will be different for each magisterial district. Dennis mentioned that they have been working on this for a while in Reston.

**AI** – Dennis will provide a follow-up at the September meeting.

**AI** – Bill will give the Braddock District Land & Environment Use Committee Chairs a heads up.

**Master Meeting Schedule** – Bill stated the master schedule for the year through July 2019 must set by mid-August. Initially proposed Board meetings on the 2<sup>nd</sup> Thursday and the Membership meetings on the 3<sup>rd</sup> Thursday. Jeff pointed out that to give member associations time to review Board actions we need to have the Membership meetings on the 3<sup>rd</sup> Thursday and the Board meetings on the 4<sup>th</sup> Thursday as it has been for the previous few years.

**AI** - Bill will assign to 2<sup>nd</sup> VP, with 1<sup>st</sup> VP coordination.

**Recruiting & Membership** – Bill thinks this should be the #1 key goal for this year. Bill went over the official County list of 2,053 named associations, 438 with web sites. These can be a recruiting start. The 1<sup>st</sup> VP will coordinate a recruiting approach for presentation to Board

**Templates** – Bill is developing document templates for meeting minutes, resolutions, letters, appointments, and legislative issues format.

**AI** – Bill will send the templates to the Corresponding Secretary for review.

**Website** – Need to update the web site. It needs to be re-done. Jeff (webmaster) concurs. Bill proposed that we look to hire someone to update it. Jeff and Sue will review options.

**AI** – Bill will request a committee to look into revising the web site before the August phonecon Board Meeting.

**Legislative Survey** – Bill would like to start the preparation for the legislative survey earlier this year.

**AI** – All Committee members to make suggestions for survey questions by the August phone Board meeting.

**Newsletter** – Bill posed the question to Board – should go back to sending out monthly newsletter (via e-mail). Jeff pointed out that it would provide permanent records. Pete suggested to start by merging the minutes. Problem is recruiting an editor.

**Committees and Liaison Reports** – Once released, chairs and reps will use templates with, say, 2 to 10 sentences for monthly (from committees) or quarterly (from liaisons).

**Transfer of duties** –Quickbooks transition for Treasurer is OK. Leslie says that there have been correspondences. Bill signed BB&T Resolution and Beneficiary documents. She has signed the BB&T signature card. Matt and Alejandro pending.

**Archives** – Bill has 15 boxes of Fed documents in his basement. The materials will need to be culled for the Fairfax Library Virginia Room, which is aware of this pending input and already has much Federation info cataloged. Invite date TBD.

**Google Docs** – Matt Dunne suggested that we use Google Docs for sharing documents for review. Pete suggested that Google Docs would also work well for membership renewal. Jeff concurred that we can use PayPal for membership dues payment. Jeff suggested that it wouldn't work for some Association memberships because they usually pay by check.

**AI** – Mark Dunne will research and do a demo by August phone conference meeting

**AI** – Jeff will implement PayPal for membership renewals by the September Board meeting.

**Appointments –**

Audit Committee – Need to recruit 3 members.

**AI** – Bill will make appointments.

Bill presented the list of Standing and Special Committee appointments and all the Boards and Commissions having Federation representatives. Appointments in 36 of 54 Federation positions have agreed to serve 2018-2019. Remaining 18 positions are pending agreement.

### **Corresponding Secretary –**

Minutes – Jeff indicated that all the minutes from last year have been received by the webmaster.

**Legislator's e-mails** – Bill says that many legislators are not getting or opening the Federation's e-mails.

**AI** – Bill will get better e-mails for the legislators.

**Description of the Federation** – “The Elevator Speech”. There was discussion about how to address the number of member associations. The decision was to not include a number but use an open statement that the Federation “represents households from every corner of the County”.

**AI** – Bill to also add a statement that all meetings are open to all County residents.

**Press release media** - Bill showed this list of organizations for press releases. Since he sent out a press release three weeks ago about the election of Federation officers, he asked if anybody had seen it in print. Nobody present had. Sue suggests that we need a person's name to send press releases to. Bill said we have some names. Jeff complained that we also didn't have any press coverage for the COY.

### **Webmaster –**

**Ten Reasons to Join the Federation** – Brief discussion on bullets shown on screen.

**AI** – Bill will send revised list to the Board to review to improve the current Reasons on the web site.

**Federation Liaisons** – Bill went over the list of County organizations the Federation has representatives in. There were several that he wasn't sure whether we still have representatives in. There was a discussion about also requesting the Planning Commission and certain legislative organizations to add Federation seats.

Jeff reported that he is working on completing updating the web aliases of Board members.

## **Committee Reports:**

**Audit –**

**Budget –**

**Citizen Association Services** – Sue reports that the Air B&B issue is coming up. In view of the BOS hearings on Short Term Rentals on Tuesday July 31, Sue and Don H will review the Fed's 2016 Resolution and the Fed May 2018 Statement to the Planning Commission, same subject.

**Education –**

**Environment –**

**Human Services –**

**Land Use –**

**Legislative –**

**Library (special)** – Dennis reports that the library friends groups have been issued an ultimatum to sign the Memo of Understanding. Several friends groups have decided that they will not sign the MOU. The issue has been very divisive within the organizations and the County is being inflexible. Bill pointed out

that the Federation has a Library Resolution on file.

**AI** – Dennis will report next meeting about the need to revise the resolution.

**Membership** –

**Nominating** –

**Public Safety** – Patrick provided a written report (Attachment 1)

**Resolutions** –

**Transportation** –

## **Council Reports:**

**Braddock** –

**Lee** –

**Mason** –

**Mt Vernon** – Pete reports that the Mt. Vernon Council is celebrating their 50<sup>th</sup> year and are reviewing the history of the District. Pete thinks that developers are getting frustrated with the slow walking of land use issues. Bill thinks the Braddock District Land Use Committee does a good job pushing projects through County staff. Pete suggests that the Land Use Committee take a look at this issue.

**Providence** –

**Springfield** –

**Sully** – Jeff announced that they are working with the League of Women Voters to have a Legislative Forum in September. Gerry Connolly will send someone but he is running unopposed. If both parties are not represented the League will need to back out.

**New Business:** none

**Adjournment:** Meeting adjourned at 9:12 p.m.

## **Next Meetings:**

The next **Membership** meetings are: TBD

The next **Board** meeting will be 23 August. This will be a conference call.

Minutes prepared by (Flint Webb, Recording Secretary)

Attachments:

1. Public Safety Committee report.

*Fairfax County Federation of Citizens Associations  
Minutes of Board Meeting July 26, 2018*

Attachment 1.

**Public Safety Committee report.**

FCFCA Board Report

## **PUBLIC SAFETY COMMITTEE ACTIVITIES:**

- **May Restorative Justice & Alternative Accountability Program Very W Federation Membership**
- **Attended Citizen Review Committee Meetings Discussing FCPD Scho (SRO) and FCPS MOU**
- **New Committee Member Dean Sherick from MVDC**
- **Possible 2019 Legislative Issues**
  - **Prohibit Use of Hand-Held Devices While Driving**
  - **Camera's in School Buses**
- **November Public Safety Program**
  - **Fairfax County Independent Police Auditor Presentation**
  - **Fairfax County Civilian Review Board Presentation**

**Next FCFCA Board Meeting:**

**August**

