

Board Meeting Minutes

May 26, 2011

Approved August 25, 2011

The May meeting of the Board of the Fairfax County Federation of Citizens Associations was called to order by President Tania Hossain at 7:35 p.m. at the Packard Center in Annandale.

Present: Fred Costello, Charles Dane, Joe Gibson (2nd Vice President-elect), Bill Hanks, Don Hinman, Tania Hossain, Cherie LeJeune, As'ad D.P. Hess-Linckost (nominee for Chair, Public Safety Committee), Jeff Parnes, Scott Schlegel, Art Wells, Flint Webb, and Ed Wyse.

Administrative Topics

Calendar—*Tania Hossain*—Review of next year's proposed schedule was on the agenda, however this topic was deferred until the next board meeting because board members had not had enough time to review the draft.

Officers and Board Vacancies and Appointments—*Don Hinman*—The board approved the appointments of Margaret Thaxton to the Community Action Advisory Board (CAAB) and of Frank Crandall to the Airport Advisory Board (AAB). In anticipation of these approvals, the Federation had earlier submitted their names to the Board of Supervisors, which has approved the appointments. The Federation still seeks a representative to the Engineering Review Board.

Tania nominated Dr. As'ad D.P. Hess-Linckost to be Chair, Public Safety Committee. The board voted to accept the nomination. Tania and the board expressed appreciation to Gail Parker for her service as former chair of this committee.

The Bulletin (newsletter)—*Fred Costello*—Information and articles for the next edition of *The Bulletin* are due to the editor by June 27. Fred requested that committee chairs provide for *The Bulletin* brief descriptions of their updates to their web pages.

Approval of Board Meeting Minutes—*Ed Wyse*—The board approved the minutes of the April 2011 board meeting.

Treasurer's Report—*Scott Schlegel*—Scott provided a paper report and briefed its contents. The board voted to receive and file the report.

2011-2012 Budget—*Scott Schlegel*—Scott provided a draft budget and briefed its contents. The board made several minor changes, including \$50 for the Federations' annual dues for its membership in AHOME, and voted to approve the 2011-2012 budget.

The board decided to schedule the review and approval of the 2012-2013 budget during its April 2012 meeting so that the budget could be submitted for review and approval at the May 2012 membership meeting.

Old Business

Policies and Procedures (P&P)—*Bill Hanks*

Bill has chaired a special committee that over the past two years has drafted revisions to the Federation's Policies and Procedures document. The board had reviewed the proposed revisions in length at the April meeting and directed several changes.

Bill made a motion to approve Final Report of Policies & Procedures Committee of 2011 Policies & Procedures revisions adopted by the Board at its April 28th meeting. The board voted to approve the revised Policies and Procedures. The new document will be posted on the Federation website. Bill asked board members to destroy their copies of superseded drafts to avoid confusion regarding which policies and procedures are current.

Picnic—*Scott Schlegel*—The board reviewed what members have declared they are contributing to our potluck. Members were reminded that an online RSVP form is available on the Federation's website.

2011 Citizen of the Year Award and Banquet—Jeff Parnes—Jeff has picked up discs with 2010 and 2011 banquet photos from Bill Brynes. A video of Mollie's acceptance of the award is on YouTube. The photos and video will be available soon on the Federation's website. The board discussed what could be improved next year. Members noted the high quality service provided by the Crown Plaza staff.

New and Miscellaneous Business

2012 Citizen of the Year Award and Banquet—Jeff Parnes—Coordination for a 2012 banquet speaker has begun. (The Federation does not publish details concerning speaker selection in minutes.) The Crowne Plaza Tysons Corner will be the venue for the banquet to be held on Sunday, March, 25, 2012. The Crowne Plaza has guaranteed to charge the same rates as in 2011. Start thinking of candidates for Citizen of the Year Award; nominations open December 1, 2011.

Strategic Board Vision and Planning—Tania Hossain—The purpose of the June 23 board meeting is to develop vision and plan.

Board & Committee Reports

Citizen Association Services—Don Hinman—Don provided a handout (reproduced here) for consideration at the June board vision and planning meeting, which he will be unable to attend.

Citizen Association Services Committee (CASC) Report, May 26, 2011

The following is a list of community association issues and problems identified during the monthly meeting of the Lee District Association of Civic Organizations (LDACO) held on May 25, 2011.

These topics may be addressed by future meetings or workshops organized by LDACO and/or the Federation, or by other educational initiatives undertaken by the CASC. If citizens have additional issues they would like to see addressed, they should contact CASC chair Don Hinman at FedAssociationServicesChr2010@fairfaxfederation.org

Issues for civic associations and issues of general interest.

1. Insurance needs of civic associations (i.e., what if someone is hurt at a community event?) Insurance needs of *officers* of civic associations.
2. Pros and cons of incorporation for a civic association. Does incorporation have an impact on civic association liability?
3. Lake management issues for communities with lakes, eg, legal liability for injury or death, checking water quality, cleaning and maintenance, sediment and dredging, stocking with fish, etc.
4. Dealing with language barriers. Should CAs do outreach in other languages? Is there a downside? How to communicate if people have limited literacy in their own language, as well as limited or no literacy in English?

Issues for HOAs and Condo Associations

1. Techniques for improving HOA assessment collection
2. Amending covenants – pros and cons; how to do it. What are elements of good covenants?
3. Understanding situations where HOAs have only limited rights to restrict, e.g. satellite dishes.
4. How to recruit new board members
5. Resale disclosure packets. What should be in the packet? Questions to ask a manager that handles the packets. Does website availability of HOA/Condo governing documents have an impact on the disclosure packet preparation?

Transportation—Carey Campbell, Roger Hoskins, and Jeff Parnes

Jeff described the situation regarding Phase II of the Metrorail extension (from Reston to Dulles Airport into Loudoun County). Local and state politicians are upset with the Washington Metropolitan Airports Authority board's decisions regarding unnecessary expenses undertaken—primarily the underground station at Dulles airport and the union labor agreement. Every WMAA decision to incur more cost

obligates Fairfax and Loudoun counties to contribute more. Some politicians from Loudoun County have contemplated dropping out of the project. If this happens, track would not be laid beyond the airport into Loudoun County. Because neither a parking garage nor a bus terminal will be built at the airport, Loudoun County commuters would have difficulty accessing the subway without stations in their jurisdiction.

Jeff answered a question regarding the significance of the Commonwealth designating a highway corridor through Prince William and Loudoun counties.

Website—Jeff Parnes

A picnic RSVP form is available.

The Transportation and Land Use Committees web pages are updated

Bill Hanks suggested that Federation email addresses include the second calendar year number of the membership year instead of the first calendar year number. For example, addresses for the 2011-2012 membership year would include "2012" rather than "2011." This practice would be similar to numbering of automobile model years and government fiscal years and would end a situation where people might incorrectly assume at this time that current addresses containing "2010" are outdated. The board agreed with the revised numbering concept.

District Council Reports

Braddock—Art Wells

The Wakefield Chapel Community Forum met May 19 at the Sprague Center, Annandale.

Braddock District Bike Day to promote bicycling safety will be held May 28 at the Lake Braddock Secondary School parking lot.

The 2011 Braddock Nights Concert Series (of free entertainment) begins June 3 at 7:30 p.m. at Lake Accotink Park and Royal Lake Park and on June 5 at 7 p.m. at Ossian Hall Park.

The Braddock District Council will elect its slate of officers for 2011-2012 at its June 8 meeting.

The series "Connection for Individuals with Disabilities" begins on June 10, 7 p.m. to 8:30 p.m. at Braddock Hall (in the Kings Park Library).

The annual Braddock District picnic and 2011 awards presentation will be July 13 starting at 6 p.m. at Braddock Hall.

Sully—Jeff Parnes

Sully District Council now has a joint Sully District Council/Federation membership application form.

The May 25 meeting featured four of our eight state legislators for the Report from Richmond. Delegate Rust and Senators Herring, Marsden, and Petersen participated.

At the June meeting Supervisor Frey will give a State of Sully address.

The first joint Western Fairfax County Citizens Association/Sully District Council meeting of the two boards to discuss a merger of the two organizations was held May 1. The next meeting is planned for June 7.

Adjournment—The meeting adjourned at 9:10 p.m.

Next Meetings

The Federation's Annual Picnic and Installation of Officers will be June 16 at the Annandale Community Park picnic shelter. Setup begins at 6:30 p.m., the picnic begins at 7:00 p.m., and the program begins at 7:30 p.m.

The next board meeting will be June 23 at the Packard Center starting at 7:30 p.m. Dinner will be served at 7:00 p.m.

Minutes prepared by Ed Wyse, Recording Secretary