

Fairfax County Federation of Citizens Associations
Board Meeting of January 8, 2004
MINUTES

The meeting of the FCFCA board was held at the Packard Center at 7:30 p.m. (Attendance list is attached.)

Business Meeting

- a. The minutes of the December 18, 2003, membership meeting were reviewed, and will be presented for approval at the January 15, 2003, membership meeting.
- b. President Carol Hawn reviewed the Federation calendar through June 2004. The recent resignation of Police Chief Tom Manger, who would have been a speaker at the February membership meeting, required some calendar adjustments. The board agreed on the following plan for the year's remaining meetings:
 - January 15, 2004, membership meeting
School Superintendant Daniel Domenech; Proposed FY 2005 Budget
 - February 19, 2004, membership meeting
Association Liaison Clay Wagner of the Fairfax County Department of Consumer Services, on county outreach to associations
 - March 4, 2004, board budget meeting (Sally Ormsby). Note: If necessary, this could be postponed to March 11, 2004.
 - March 25, 2004, membership meeting
County Executive Tony Griffin, Ed Long, Susan Datta; Proposed FY 2005 County Budget
 - April 15, 2004, membership meeting
General Assembly representatives; review of General Assembly session
 - April 22, 2004, board meeting
 - May 20, 2004, membership meeting
Fire Chief Michael Neuhard, the interim police chief, County Executive Tony Griffin, Emergency Management Chief Douglas Bass, Bob Mize of Citizens Corps Council; Emergency Preparedness
 - May 27, 2004, board meeting
 - June 17, 2004, membership meeting
Chairman of the Board of Supervisors Gerald Connolly
 - June 24, 2004, board meeting

Note that there will be no board meeting on January 22, 2004, unless otherwise notified.

- c. A motion was made, seconded, and unanimously approved to present a certificate of appreciation to departing FCPS Superintendant Daniel Domenech at the January membership meeting. President Carol Hawn will prepare the certificate and Education Committee chairman Charles Dane will write a press release.
- d. President Carol Hawn will send a letter to Police Chief Tom Manger on behalf of the Federation, thanking him for his cooperation over the years.
- e. The board reviewed and approved the proposed newsletter/postcard schedule, with postcards in February, April, and June and newsletters in March and May. The medium-size postcard, which costs less to mail, will be tried later this year.

- f. Treasurer Jeffrey Parnes presented the monthly treasurer's report (attached).
- g. President Carol Hawn raised a concern regarding the First Vice President position. This position is primarily responsible for increasing membership; membership is significantly down this year. The current First Vice President has been unable to attend board and membership meetings, cannot be reached by telephone or e-mail, and has not taken an active role. President Hawn was asked to write him a letter regarding a resolution and replacement. Meanwhile, Second Vice President John Jennison will begin tackling the membership issue.
- h. Merrily Pierce, Jeff Parnes, and others discussed the practical details of setting up three listservs for the Federation's use. One would be for board members, the second for members of the Federation, and a third for all potential members of the Federation, as an outreach program. In a listserv scenario, an e-mail addressed to "board@federation.org" (for example) would go to all Board members; replies to that e-mail would also go to all. The e-mail addresses of listserv participants would not be visible to other participants. It was agreed that the listserv group will meet separate on the implementation details.
- i. The board discussed the Citizen of the Year banquet. President Carol Hawn will contact the Washington Post to confirm their co-sponsorship of this year's banquet. The two possible dates are still April 18 and 25, depending on the speaker's schedule. Several possible speakers were mentioned. The deadline for Citizen of the Year nominations is March 1. The nominating form has been updated for this year, and will be posted on the Federation Web site. Some forms have already been sent out. In addition, copies of the form will be packaged with the copies of the Federation's legislative agenda being sent out to each Supervisor. Other distribution efforts were discussed.
- j. President Carol Hawn informed the board she is scheduled to be the sixth person to testify to the local General Assembly delegation on Saturday, January 10, regarding the Federation's legislative agenda, for a total of three minutes.

Next Membership Meeting:

Thursday, January 15, 2004 – Daniel Domenech, Fairfax County Public Schools Superintendent

Next Board Meeting:

Thursday, March 4, 2004; could be postponed to March 11

Meeting adjourned at 9:20 p.m.

Addendum:

Treasurer's Monthly Report